



Developing your Support Plan

To make sure we can best support you during your education journey, our Disability Liaison Officers (DLO) will assist in developing a Support Plan specific to you.

Contact with SWTAFE's Disability Support Team

During enrolment you can let us know if you have a disability, mental illness and/or medical condition and would like assistance and information to support you through your studies. This means that a team member from disability services will touch base with you about available support.

If you have a temporary condition that impacts your ability to engage in your studies we can also explore short term Support Plans to put in place the interim adjustments that you need.

You can reach out to us at any time during your journey with SWTAFE, even if you do not disclose disability at the beginning of your enrolment.

What is a disability?

A disability may be visible or hidden, permanent or temporary and may have a small or large impact on ability to complete certain activities or tasks.

Disability Support includes supports for physical, intellectual and/or psychological impacts, mental health conditions, illness, disease and/or medical conditions and is tailored to the individual needs of the student as well as the requirements of their chosen course.

Providing more information

If you would like to provide additional information to assist in developing your support plan you could ask for a letter from your medical practitioner/s.

We can also supply you with a Practitioner report form to have filled out which details diagnosis and support strategies.

If you have an NDIS plan you are also welcome to provide any relevant information from this that may support.

Follow these simple steps.

STEP 1

Preparing for your support plan meeting

If you would like, we can send you the Support Plan template prior to your meeting so that you can fill out any of the information beforehand.

Start thinking about;

- what supports you might need in or out of the classroom to help with your study?
 - what areas of study are you worried about and why?
 - what are your strengths that we can draw on to assist?
 - what barriers might make it harder for you to study?
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STEP 2

Creating your support plan

We will work with you, and any of your support network that you would like us to include, to develop an individualised support plan for you.

We do this in person, over the phone, or via video. We write down your information, strengths, barriers to completing your course, and what strategies and resources we can put in to place to help you along your education journey. These strategies are called reasonable adjustments.

The support plan is about identifying your strengths and what barriers we can work to remove during your time with us.

STEP 3

Starting supports

Your Support Plan will be shared with your teaching team to ensure that they are providing any reasonable adjustments to support your study. We will also connect you with support workers, other SWTAFE services and assistive technologies as needed to ensure you are comfortable with your supports and those providing them.

STEP 4

Changing your supports

Our Disability Liaison officers will stay in touch with you throughout your education journey so that supports can be changed as you need them. You can speak to our DLO's at any time if your circumstances change to make sure that your supports and Support Plan are working for you.



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